



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

April - July 2021

Ian Hudspeth
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: *5 March 2021*

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Ian Hudspeth</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council <i>Councillor Mrs Judith Heathcoat</i>	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health <i>Councillor Lawrie Stratford</i>	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services <i>Councillor Steve Harrod</i>	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships <i>Councillor Ian Corkin</i>	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services <i>Councillor Lorraine Lindsay-Gale</i>	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment <i>Councillor Yvonne Constance OBE</i>	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance <i>Councillor David Bartholomew</i>	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery and Operations <i>Councillor Eddie Reeves</i>	Highways delivery and operations
Cabinet Member for Local Communities <i>Councillor Mark Gray</i>	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

The Forward Plan

16 March 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Tenant Fees Act 2019 (and Associated Legislation) - Financial Penalty Enforcement Policy (Ref: 2021/005)</p> <p>To seek approval of the adoption of a regime of financial penalties for breaches of relevant legislation.</p>	Cabinet (16 March 2021)	Yes - Affects more than 1 division	None	N/A		Deputy Leader of the Council	Jody Kerman, Head of Trading Standards Tel: 07909 905514	Director for Community Safety and Chief Fire Officer Assistant Director of Regulatory Service
<p>Business Management & Monitoring Report - January 2021 (Ref: 2020/140)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (16 March 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxfordshire Electric Vehicle Infrastructure Strategy (Ref: 2020/157)</p> <p>To seek approval of the adoption of the Oxfordshire Electric Vehicle Infrastructure Strategy and its policies.</p>	Cabinet (16 March 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 23/02/2021 to 16/03/2021. Reason: Further work required.	Cabinet Member for Environment	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984 Llewelyn Morgan, Head of iiHub Tel: 07881 268208	Corporate Director - Place & Growth
<p>Oxford Zero Emission Zone Pilot Formal Consultation (Ref: 2020/173)</p> <p>To make decisions on the scheme following consultation on a Zero Emission Zone Pilot in Oxford.</p>	Cabinet (16 March 2021)	Yes - Affects more than 1 division	None	Local Residents and Businesses		Cabinet Member for Environment	Stewart Wilson, Senior Transport Planning Tel: 07801 740354	Corporate Director Communities
<p>Capital Programme Monitoring Report - January 2021 (Ref: 2020/139)</p> <p>Financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (16 March 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

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25 March 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Banbury: Castle Quays Area - Proposed Prohibition of Entry and Turning Restrictions (Ref: 2020/187)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (25 March 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/02/2021 to 25/03/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736</p>	Corporate Director Communities
<p>Radley: Church Road - Proposed Zebra Crossing (Ref: 2020/110)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (25 March 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/02/2021 to 25/03/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568</p>	Corporate Director Communities

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>The Oxfordshire County Council Developer Guide to Infrastructure Delivery and Contributions (Ref: 2021/004)</p> <p>To seek approval of the final draft, following consultation and update, of The Oxfordshire County Council Developer Guide to Infrastructure Delivery and Contributions prior to publication.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Developers and Planning Consultants</p>		<p>Cabinet Member for Environment</p>	<p>Judith Coats, Infrastructure Team Lead Tel: 07554 103335</p>	<p>Assistant Director for Growth & Place</p>
<p>Abingdon: B4017 Bath Street - Proposed No Waiting Restrictions (Ref: 2021/006)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Ambrosden: Ploughley Road - Proposed Traffic Calming Measures (Ref: 2021/007)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	<p>Corporate Director Communities</p>
<p>Bicester: Various Sites - Proposed Waiting Restrictions (Ref: 2021/008)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Cherwell and West Oxfordshire: Various Sites - Proposed New and Deleted Disabled Persons Parking Places (DPPPs) (Ref: 2021/009)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Jane Clark, Road Safety Officer Tel: 07545 459107</p>	<p>Corporate Director Communities</p>
<p>Oxford: Informal Consultation on Proposed Additional Controlled Parking Zones (CPZs) (Ref: 2021/012)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Steventon: Hanney Road - Proposed Traffic Calming Build Out with Road Hump (Ref: 2021/013)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567</p>	<p>Corporate Director Communities</p>
<p>Tiddington: A418 Thame Road - Proposed Puffin Crossing (Ref: 2021/014)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Upton: Chilton Road and A417 - Proposed Prohibition of Motor Vehicles and Toucan Crossing (Ref: 2021/015)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Rebecca Crowe, Transport Planner (Infrastructure Locality - South & Vale) Tel: 07833 401067</p>	<p>Corporate Director Communities</p>
<p>Bicester / Chesterton: Wendlebury Road - Proposed 30mph Speed Limit (Ref: 2021/016)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (25 March 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Witney: Various Sites - Proposed Waiting Restrictions (Ref: 2021/017)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (25 March 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984</p>	Corporate Director Communities

20 April 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022 (Ref: 2020/128)</p> <p>To seek approval of the CRMP document and the Projects prescribed within as the activities being undertaken for the subsequent 12 month period.</p>	Deputy Leader of the Council (20 April 2021)	No	None	N/A	Decision due date for Deputy Leader of the Council changed from 23/02/2021 to 20/04/2021. Reason: Further work required.	Deputy Leader of the Council	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	Director for Community Safety and Chief Fire Officer

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Delegated Powers - April 2020 (Ref: 2020/156)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (20 April 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
<p>Business Management & Monitoring Report - February 2021 (Ref: 2020/155)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (20 April 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Strategic Vision for Oxfordshire (Ref: 2021/030)</p> <p>To seek endorsement of the Vision.</p>	<p>Cabinet (20 April 2021)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320</p>	<p>Corporate Director Communities</p> <p>Corporate Director Environment & Place</p>
<p>Highway Maintenance Contract Extension (Ref: 2021/024)</p> <p>To seek approval as to whether to extend the contract by two years from end March 2023 to end March 2025.</p>	<p>Cabinet (20 April 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Highways Delivery & Operations</p>	<p>Roland Gilbert, Contracts Manager - Interim Tel: 07783 879015</p>	<p>Corporate Director - Commercial Development, Assets and Investment</p> <p>Corporate Director Communities</p>

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29 April 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Henley: Gravel Hill - Proposed Zebra Crossing (Ref: 2021/011)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (29 April 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/03/2021 to 29/04/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678</p>	Corporate Director Communities
<p>Henley: A4155 Marlow Road - Proposed Puffin Crossing (Ref: 2021/010)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (29 April 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/03/2021 to 29/04/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678</p>	Corporate Director Communities

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxford: Jericho/ Walton Manor Areas - Proposed Low Traffic Neighbourhoods and Existing ETRO Measures <i>(Ref: 2021/019)</i></p> <p>1. To determine on the permanent retention or removal of the ETRO currently in place at Walton Street;</p> <p>2. To determine on proposals to be consulted on for the introduction of traffic management measures in the Jericho and Walton Manor areas in Oxford to create Low Traffic Neighbourhoods, including the introduction of Experimental Traffic Regulation Orders giving effect to the proposed modal filters within the LTNs, and associated waiting restrictions.</p>	<p>Cabinet Member for Environment <i>(29 April 2021)</i></p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708</p> <p>Naomi Barnes, Project Manager Tel: 07824 528681</p>	<p>Assistant Director for Growth & Place</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Chinnor: Greenwood Avenue - Proposed No Waiting Restrictions (Ref: 2021/025)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (29 April 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028</p>	<p>Corporate Director Communities</p>
<p>Eynsham and Witney: Proposed Bus Stop Build Outs (Ref: 2021/026)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (29 April 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Longcot, Shrivenham and Watchfield - Proposed 30mph, 40mph and 50mph Speed Limits (Ref: 2021/027)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (29 April 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678</p>	<p>Corporate Director Communities</p>
<p>North Leigh: A4095 - Proposed Extension of 40mph Speed Limit and Turning Restrictions (Ref: 2021/028)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (29 April 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Daniel Mowlem, Engineer - Road Agreements Team - C&W Engineering 1 Tel: 07393 001029</p>	<p>Corporate Director Communities</p>

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25 May 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Appointments 2020/21 (Ref: 2020/176)</p> <p>To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.</p>	Cabinet (25 May 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
<p>Business Management & Monitoring Report - March 2021 (Ref: 2020/175)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (25 May 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
<p>Workforce Report and Staffing Data - Quarter 4 - January-March 2021 (Ref: 2020/177)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (25 May 2021)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Releasing Development Strategy in Didcot and Surrounding Villages in the Vicinity of HIF1 Schemes (Ref: 2021/018)</p> <p>To seek approval to a development strategy to accommodate a proportion of development prior to HIF1 being open for public use.</p>	<p>Cabinet (25 May 2021)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 16/03/2021 to 25/05/2021. Reason: Deferred until the 1st meeting after elections.</p>	<p>Cabinet Member for Environment</p>	<p>Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708</p> <p>Cathy Champion, Infrastructure Locality Lead Tel: 07920 084256</p> <p>Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992</p>	<p>Assistant Director for Growth & Place</p>
<p>Oxfordshire Street Design Guide (Ref: 2020/174)</p> <p>To seek confirmation that the document can be adopted as guidance by Oxfordshire County Council.</p>	<p>Cabinet (25 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders</p>		<p>Cabinet Member for Environment</p>	<p>Chanika Farmer, Transport Development Control Lead Tel: 07557 082590</p>	<p>Corporate Director Communities</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Provisional Capital Outturn 2020/21 (Ref: 2021/002)</p> <p>To seek approval of the financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (25 May 2021)	Yes - Capital Expenditure >£1m	None	N/A	Decision due date for Cabinet changed from 22/06/2021 to 25/05/2021. Reason: So it can be discussed at the same time as the Business Management report for March.	Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance
<p>Treasury Management 2020/21 Outturn (Ref: 2021/021)</p> <p>To review Treasury Management activity in 2020/21 in accordance with the CIPFA code of practice.</p>	Cabinet (25 May 2021)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

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27 May 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures (Ref: 2020/180)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 29/04/2021 to 27/05/2021. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568</p>	<p>Corporate Director Communities</p>

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22 June 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - April 2021 (Ref: 2021/001)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (22 June 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
<p>Draft Oxfordshire Plan 2050 Reg 18 (Stage 2) (Ref: 2020/048)</p> <p>To approve draft Plan for public consultation.</p>	Cabinet (22 June 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 15/12/2020 to 22/06/2021. Reason: Consultation delayed.	Cabinet Member for Environment	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	Corporate Director Communities Corporate Director Environment & Place

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1 July 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions (Ref: 2020/137)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (1 July 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/02/2021 to 01/07/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Corporate Director Communities

20 July 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Delegated Powers - July 2021 (Ref: 2021/023)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (20 July 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - May 2021 (Ref: 2021/022)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (20 July 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
<p>Capital Programme Monitoring Report - May 2021 (Ref: 2021/020)</p> <p>Financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (20 July 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

Decisions listed in this Plan for each Cabinet Member

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. March 2021 items included for ease of reference.

Leader

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Delegated Powers - April 2020	Cabinet	20 April 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/156
Appointments 2020/21	Cabinet	25 May 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/176
Delegated Powers - July 2021	Cabinet	20 July 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2021/023

Deputy Leader of the Council

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Tenant Fees Act 2019 (and Associated Legislation) - Financial Penalty Enforcement Policy	Cabinet	16 March 2021	Yes - Affects more than 1 division	Jody Kerman, Head of Trading Standards Tel: 07909 905514	2021/005

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022	Deputy Leader of the Council	20 April 2021	No	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	2020/128
Workforce Report and Staffing Data - Quarter 4 - January-March 2021	Cabinet	25 May 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/177

Deputy Leader of the Council and Cabinet Member for Finance

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - January 2021	Cabinet	16 March 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/140
Business Management & Monitoring Report - February 2021	Cabinet	20 April 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/155

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - March 2021	Cabinet	25 May 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	<i>2020/175</i>
Business Management & Monitoring Report - April 2021	Cabinet	22 June 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	<i>2021/001</i>
Business Management & Monitoring Report - May 2021	Cabinet	20 July 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	<i>2021/022</i>

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Cabinet Member for Environment

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxfordshire Electric Vehicle Infrastructure Strategy	Cabinet	16 March 2021	Yes - Affects more than 1 division	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984 Llewelyn Morgan, Head of iiHub Tel: 07881 268208	<i>2020/157</i>
Oxford Zero Emission Zone Pilot Formal Consultation	Cabinet	16 March 2021	Yes - Affects more than 1 division	Stewart Wilson, Senior Transport Planning Tel: 07801 740354	<i>2020/173</i>
Banbury: Castle Quays Area - Proposed Prohibition of Entry and Turning Restrictions	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	<i>2020/187</i>
Radley: Church Road - Proposed Zebra Crossing	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	<i>2020/110</i>

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
The Oxfordshire County Council Developer Guide to Infrastructure Delivery and Contributions	Cabinet Member for Environment	25 March 2021	No	Judith Coats, Infrastructure Team Lead Tel: 07554 103335	2021/004
Abingdon: B4017 Bath Street - Proposed No Waiting Restrictions	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708	2021/006
Ambrosden: Ploughley Road - Proposed Traffic Calming Measures	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2021/007
Bicester: Various Sites - Proposed Waiting Restrictions	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2021/008

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Cherwell and West Oxfordshire: Various Sites - Proposed New and Deleted Disabled Persons Parking Places (DPPPs)	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Jane Clark, Road Safety Officer Tel: 07545 459107	2021/009
Oxford: Informal Consultation on Proposed Additional Controlled Parking Zones (CPZs)	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Whiting, Principal Officer - Parking Tel: 07584 581187	2021/012
Steventon: Hanney Road - Proposed Traffic Calming Build Out with Road Hump	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	2021/013
Tiddington: A418 Thame Road - Proposed Puffin Crossing	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	2021/014

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Upton: Chilton Road and A417 - Proposed Prohibition of Motor Vehicles and Toucan Crossing	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Rebecca Crowe, Transport Planner (Infrastructure Locality - South & Vale) Tel: 07833 401067	2021/015
Bicester / Chesterton: Wendlebury Road - Proposed 30mph Speed Limit	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	2021/016
Witney: Various Sites - Proposed Waiting Restrictions	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	2021/017
Strategic Vision for Oxfordshire	Cabinet	20 April 2021	Yes - Affects more than 1 division	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	2021/030

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Henley: Gravel Hill - Proposed Zebra Crossing	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2021/011
Henley: A4155 Marlow Road - Proposed Puffin Crossing	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2021/010
Oxford: Jericho/ Walton Manor Areas - Proposed Low Traffic Neighbourhoods and Existing ETRO Measures	Cabinet Member for Environment	29 April 2021	No	Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708 Naomi Barnes, Project Manager Tel: 07824 528681	2021/019
Chinnor: Greenwood Avenue - Proposed No Waiting Restrictions	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	2021/025

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Eynsham and Witney: Proposed Bus Stop Build Outs	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	2021/026
Longcot, Shrivenham and Watchfield - Proposed 30mph, 40mph and 50mph Speed Limits	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2021/027
North Leigh: A4095 - Proposed Extension of 40mph Speed Limit and Turning Restrictions	Cabinet Member for Environment	29 April 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Daniel Mowlem, Engineer - Road Agreements Team - C&W Engineering 1 Tel: 07393 001029	2021/028

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Releasing Development Strategy in Didcot and Surrounding Villages in the Vicinity of HIF1 Schemes	Cabinet	25 May 2021	Yes - Affects more than 1 division	Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708 Cathy Champion, Infrastructure Locality Lead Tel: 07920 084256 Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992	2021/018
Oxfordshire Street Design Guide	Cabinet	25 May 2021	No	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	2020/174
Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures	Cabinet Member for Environment	27 May 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/180
Draft Oxfordshire Plan 2050 Reg 18 (Stage 2)	Cabinet	22 June 2021	Yes - Affects more than 1 division	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	2020/048
Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions	Cabinet Member for Environment	1 July 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/137

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Cabinet Member for Finance

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Capital Programme Monitoring Report - January 2021	Cabinet	16 March 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/139
Provisional Capital Outturn 2020/21	Cabinet	25 May 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/002
Treasury Management 2020/21 Outturn	Cabinet	25 May 2021	No	Tim Chapple, Treasury Manager Tel: 07917 262935	2021/021
Capital Programme Monitoring Report - May 2021	Cabinet	20 July 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/020

Cabinet Member for Highways Delivery & Operations

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Highway Maintenance Contract Extension	Cabinet	20 April 2021	No	Roland Gilbert, Contracts Manager - Interim Tel: 07783 879015	2021/024